

# Abstract Submission

## Please follow these instructions carefully:

1. The abstract must be in English with not more than 250 words (excluding title, author and Institutional affiliations). It must be typed within the frame in the Abstract Form (using Times New Roman with font size 12). Please use MS Word 2007/2010 formats only. Text should be in black only. Kindly submit paper/posters on the theme of conference.
2. Title must be in capital letters. It should be short and concise.
3. The name of authors should follow immediately under the title in one line. Type initials and family name of authors in BLOCK letters and underline the presenter's name. DO NOT include degrees or professional designations. The name of institution, city and country should be in lower case, following immediately after the authors, on a different line.
4. Leave one line between the title/ authors/ institution block and the body of the abstract.
5. Abstracts should be structured under following headings. Objectives Methods Results Conclusions.
6. It is not desirable to simply state: like "The results will be discussed".
7. Use of standard abbreviations is desirable. Please write special or unusual abbreviation in brackets after the full word, the first time it appears. Use numerals to indicate numbers, except to begin sentences.
8. Do not include graphs and references in the abstract.
9. Use single-line vertical spacing and leave one line between paragraphs.
10. Hard Copy in triplicate of abstract along with copy of registration receipt should be sent by the post at **Conference Secretariat - Institute of Obstetrics & Gynaecology, Sir Ganga Ram Hospital, New Delhi Tel: 011 42251768; Email: sgrhobg@gmail.com Contact Person - Dr. Mala Srivastava: +91 98112 28336 Mrs. Nikki Ghuman: +91 9999 832343.**
11. Also e-mail your abstract to [surakshitnaritva2020@gmail.com](mailto:surakshitnaritva2020@gmail.com).
12. Oral Session: Please bring your presentations on e-mail and pen drive.
13. Poster presentations: Facility of E Poster display would be there.
14. Students must attach a student certificate forwarded by their Head of the Department.
15. One must be life/annual member of AOGD to present oral/poster in the conference. Note: Only registered delegates are entitled to present the posters/papers. In e-mail correspondence, please mention 'Abstract' in the subject line. Abstracts will be reviewed and rated by scientific committee prior to final decision on acceptance. Decision for acceptance as oral presentation or poster presentation rests with the Scientific Committee.
16. **DATES TO REMEMBER Last Date of Abstract Submission 15<sup>th</sup> February 2020.**

